

CYCLE 3 - COMMITTEE STATISTICS

The Tracker Shows the Reports Which are Expected to be Submitted to Future Committee Meetings

Report Title	Committee date	Report author	Head of Service	Purpose of Report	Explanation if delayed or withdrawn
Directorate Improvement Plan/ Service Improvement Plans	29/08/2017	Bernadette Marjoram	Bernadette Marjoram	Deferred from CHI 24.05.17	
2016/17 Trading Services Budget Monitoring	29/08/2017	Helen Sherrit	Bernadette Marjoram	Updated Business Statement	16/08 Now incorporated in CHI/17/183
CHI Financial Performance - Quarter 1 2017/18	29/08/2017	Helen Sherrit	Bernadette Marjoram	Updated Business Statement	
2016/17 Housing Revenue Account	29/08/2017	Helen Sherrit	Bernadette Marjoram	Updated Business Statement	16/08 Now incorporated in CHI/17/183
CHI Performance Report	29/08/2017	Louise Fox	Bernadette Marjoram	To report on key performance measures across CH&I in relation to LOIP and Strategic Business Plan	
Proposed Tendering of the AberdeenCare and Repair Service	29/08/2017	Andy Pitblado	Derek McGowan	The purpose of this report is to seek Committee's approval to a budget and to allow officers to carry out a tender exercise for the Aberdeen Care & Repair Service incorporating the Aberdeen Affordable Warmth services for a 3 year period commencing on 1st April 2018 and until 31st March 2021	
Formal Joint Working Partnership of North Scotland Trading Standards Services	29/08/2017	Graeme Paton	Derek McGowan	Examine the possibility of establishing a Joint North of Scotland Trading Standards Service by combining the resources of Aberdeen City, Aberdeenshire, Moray, Highland, Argyll & Bute and Orkney TS Services	
Middlefield Triangle Development	29/08/2017	Kay Diack	Derek McGowan	Council Decision Sheet 15.03.17 The purpose of this report is to make recommendations on the future development of the Middlefield 'Triangle Site' including the outcomes of the most recent community engagement and consultation. These proposals support the Council's regeneration and community empowerment objectives.	

contd/

Request for approval of expenditure to extend or retender a cleaning service for 39 multi storey and 3 low rise blocks	29/08/2017	Kerry Laing	Derek McGowan	This report seeks the approval of Committee to give delegated powers to the Director of Communities, Housing and Infrastructure in consultation with the Convener of Communities, Housing and Infrastructure on the basis of best value to; Tender for a new contract for a period of 3 years with the option to extend for a further 24 months or to extend the current cleaning service for a maximum period of a further 24 months consisting of a 12 month extensions, after which a full procurement will be carried out to enable a new tender to be put in place, again for a period of 3 years with the option to extend for a further 2 years	
U-Decide Participatory Budgeting 2017/18	29/08/2017	Neil Carnegie	Derek McGowan	The report seeks approval to implement a Participatory Budgeting (PB) approach in support of Locality Planning and tenant participation	
Motion Cllr Ironside - Improving Accessible Toilets Provision within the City Centre	29/08/2017	Sandra Howard	Derek McGowan	Updated Business Statement 20.03.17 The report is from a motion by Cllr Ironside in the previous term regarding accessible toilets in the City Centre and working with partners and local businesses to undertake this	
Public Electric Vehicle Charging Infrastructure Development in Aberdeen City	29/08/2017	Alan Simpson	Eric Owens	To make the Committee aware of ongoing developments of the publicly-available Electric Vehicle (EV) charging infrastructure network which the Council provides in Aberdeen City as well as updating Members on the costs associated with the project to date.	
Electric Car Disposal	29/08/2017	Alan Simpson	Eric Owens	The report seeks committee approval to transfer ownership of one of the Council's electric cars from the Council to the 'Distributed National Collection' of Scotland so it can make up part of the permanent collection of the Grampian Transport Museum	
CIVITAS PORTIS Project Update	29/08/2017	Amye Robinson	Eric Owens	The purpose of the report is to provide Elected Members an update on the European funded project 'CIVITAS PORTIS' and progress and spend to date, as well as to seek nomination for an Elected Member to act as a 'PORTIS Ambassador' for any potential related project events.	

Regional Quality Partnership for Public Transport	29/08/2017	Chris Cormack	Eric Owens	To seek approval from members to implement a revised voluntary Quality Partnership with statutory functions for public transport for the North East of Scotland Region (including Aberdeen City) and for approval of the principles and governance arrangements	
Roads Hierarchy	29/08/2017	Joanna Murray	Eric Owens	Business Statement 26.01.17	
External Transportation Links to Bay of Nigg - STAG Pre-Appraisal and STAG Part 1 Appraisal	29/08/2017	Ken Neil	Eric Owens	This report seeks approval from Members to commission a Scottish Transport Appraisal Guidance (STAG) Pre-Appraisal and STAG Part 1 Appraisal for External Transportation Links to the Bay of Nigg Harbour Development. The project is being progressed through City Region Deal	
External Funding for Transport Projects	29/08/2017	Louise Napier	Eric Owens	Update members on external funding opportunities/ and to recommend their spend	
Community Food Growing Programme	29/08/2017	Sandy Highton	Eric Owens	The purpose of the report is to inform members of a full package of measures which officers are recommending to generate the best outcomes from the £145,000 allocated in support of the emerging Food Growing Strategy for Aberdeen as required by the Community Empowerment (Scotland) 2015. The projects and initiatives identified will deliver new community food growing spaces in the regeneration areas and seek to promote and facilitate community food-growing city-wide.	
Appointment of Elected Member Representative for Powering Aberdeen	29/08/2017	Terri Vogt	Eric Owens	Business Statement 30.06.17 The purpose of this report is to seek the appointment of an Elected Member as Project Champion for Powering Aberdeen - Aberdeen's Sustainable Energy Action Plan (SEAP).	
Seaton Backies Two: demolition of wash houses	29/08/2017	Bill Watson	John Quinn	The purpose of this report is to seek approval from Committee for officers to undertake a scheme of demolition of wash houses: the ownership of which is shared by the Council and a number of private owners	

Approval of Expenditure for Tender Exercise for Boiler & Associated Plant Maintenance in Sheltered Housing Properties	29/08/2017	Derek Stephen	John Quinn	This report advises Committee of the intention to carry out a tender exercise for the provision Boiler and Associated Plant Maintenance in Sheltered Housing Properties 2017/2020 and seeks approval of the estimated expenditure in this regard	
Procurement for Basic Insulation Measures	29/08/2017	Kevin Christie	John Quinn	To seek approval, to proceed with procurement of contractor to carry out basic insulation measures (loft, cavity-wall and underfloor insulation) to envelope of dwellings, in order for council to meet its commitments for 2017-18	
Update on Coastal Defence Projects'	29/08/2017	Craig Porter	Mark Reilly	To tie together the Flooding and Coastal Defence Projects for Aberdeen City. This covers – Study work that is just being completed on coastal embankments at Donmouth Road and Greyhope Road and on the North Beach Area near the Mouth of the Don as well as an imminent study covering the sea defences (which are also classed as flood defences) between the River Dee and the River Don.	
City Centre masterplan project EN10: Union Terrace Gardens - "The Aberdeen City Council (Union Terrace (Part of), Aberdeen) (Stopping Up) Order 201(X)	29/08/2017	Graeme McKenzie	Mark Reilly	To feedback the results of the statutory 28 day public consultation for the proposed order that will provide for the 'stopping up' (extinguish as a road) of that length of Union Terrace that currently functions as a slip road for vehicles turning left from Rosemount Viaduct onto Union Terrace For information, if there are no objections received as a result of the public consultation, this report will be withdrawn and the Traffic Management Team will make the order by way of delegated powers	

Various Small Scale Traffic Management & Development Associated Proposals (Stage 1 - New Works)	29/08/2017	Graeme McKenzie	Mark Reilly	This report advises the Committee of the need for various small scale traffic management measures identified as necessary on road safety and/or traffic management grounds, and therefore requests Committee approval to proceed with the statutory procedure to establish Traffic Regulation Orders to bring these proposals into effect	
Motion by ex-Councillor Finlayson: "To instruct the Interim Director of Communities, Housing and Infrastructure to arrange for the carrying out of feasibility study on a safe route to school for all pupils attending the new Lochside Academy. The Interim Director should include in the options for either a pedestrian bridge over, or a pedestrian underpass under Wellington Road dual carriageway in the vicinity of the A956 Wellington Road/Souter Head Road roundabout.	29/08/2017	Jack Penman	Mark Reilly	Motions List updated 29.05.17	
Various Small Scale Traffic Management & Development Associated Proposals (Stage 3 - Public Advert)	29/08/2017	James Watt	Mark Reilly	Following completion of the statutory consultation process, this report considers objections that have been lodged with respect to proposed Traffic Regulation Orders.	
Infant Memorial Garden	29/08/2017	Steven Shaw	Mark Reilly	At its meeting on 17th August 2016 the Council resolved to note that the Chief Executive engaged with those affected by past practices at Aberdeen Crematorium to determine an appropriate memorial	16/08 Withdrawn by M Reilly as permission is not required to spend money

Flood Mitigation Projects Update	29/08/2017	Will Burnish	Mark Reilly	The purpose of this report is to provide an update ONflooding projects, along with appropriate recommendations associated with flooding REDUCTION	
Score Project	29/08/2017	Will Burnish	Mark Reilly	The purpose of this project is to approve ACC's continued involvement with the SCORE project. The aim of the SCORE Project is create open access to key River/Burn and Rainfall data across a number of sites in the city. The data will be presented to the public both in the form of an App and a web based display. This will also be available as open data for re-use by citizens, academics and SMEs. The project will also provide data to all Aberdeen City Council staff to undertake informed and proactive decisions about flood risk management	
Inchgarth Road Flood Study	29/08/2017	Will Burnish	Mark Reilly	The purpose of this report is to ask the Committee to accept the recommendations made as part of the Inchgarth Road Flood Study	
Sponsorship of Business Awards	29/08/2017	Andrew Stephen	Richard Sweetnam	This report considers the Council's annual sponsorship of two local business awards (Elevator and Aberdeen and Grampian Chamber of Commerce) and suggest changes to the approach from 2018 onwards	
One Stop Employability Shop	29/08/2017	Heather Farquhar	Richard Sweetnam	This report seeks member approval to allow officers within Economic Development to work with Instant Neighbour to establish a city centre one stop shop where the public can access support, information, and training relating to employment.	
Community Benefit Management Process	29/08/2017	Heather Farquhar	Richard Sweetnam	To update members on the progress towards developing a robust system to ensure maximum community benefit from procurement and development across the City Aberdeen	
World Energy Cities Partnership Annual Review	29/08/2017	Matt Lockley	Richard Sweetnam	To provide the annual update to Committee on the Council's engagement with the World Energy Cities Partnership	
Greyhope Bay - Support for Project Development	29/08/2017	Matt Lockley/Neil Carnegie	Richard Sweetnam	To request a financial contribution towards the revenue costs associated with the development of the Greyhope Bay initiative	

Emerging Markets - International Trade	29/08/2017	Morag McCorkindale	Richard Sweetnam	To provide an overview of emerging international markets and to seek approval for international travel	
European Green Capital Awards Bid	29/08/2017	Yasa Ratnayake/Agata Kowal	Richard Sweetnam	To seek approval of Committee to submit a bid to European Green Capital Awards 2020	

CYCLE 4 - COMMITTEE STATISTICS

The Tracker Shows the Reports Which are Expected to be Submitted to Future Committee Meetings

Report Title	Committee date	Report author	Head of Service	Purpose of Report	Explanation if delayed or withdrawn
CHI Financial Performance	08/11/2017	Helen Sherrit	Bernadette Marjoram	Updated Business Statement	
CHI Performance Report	08/11/2017	Louise Fox	Bernadette Marjoram	To report on key performance measures across CH&I in relation to LOIP and Strategic Business Plan	
Housing Revenue Account	08/11/2017	Helen Sherrit	Bernadette Marjoram	#REF!	
Strategic Housing Investment Plan 2018/19-2022/23	08/11/2017	Graeme Stuart	Derek McGowan	To seek Committee agreement to the submission of the Strategic Housing Investment Plan (SHIP) for the period 2018/19 – 2022/23	
South College Street – Corridor Improvement	08/11/2017	Ken Neil	Eric Owens	Review of previously approved scheme	
Local Transport Strategy Annual Monitoring and	08/11/2017	Joanna Murray	Eric Owens	Update on progress and performance indicators of the Local Transport Strategy 2016 to 2021	
Third Don Crossing	08/11/2017	Stuart Allan	Eric Owens	To present a review of the TDC focused on the themes of user movement, safety, environment and localised impacts. It will appraise to what level the expected benefits of the scheme have been realised and provide recommendations where these could be optimised further. It will also report outcomes from the consultation undertaken with the local communities; members of the public, interest groups and local members, neighbouring the route which sought their views and concerns on the operation of the new road.	
Heat Network Torry Phase 1	08/11/2017	Mai Muhammad	John Quinn	Business Statement Updated 30.06.17	
North East of Scotland Road Casualty Reduction	08/11/2017	Doug Ritchie	Mark Reilly	The report considers the multi-agency approach to revisiting the North East of Scotland Road Casualty Reduction Strategy as approved in 2009 for Aberdeen City, Aberdeenshire and Moray councils.	

Proposed Extension of the Zone X Controlled Parking Zone - Stage 3"	29/08/2017	James Watt	Mark Reilly	Instruction from the August 2016 CHI relating to the "Parking Issues Around Hill of Rubislaw - Informal Consultation Results	
Roads Winter Maintenance Programme	08/11/2017	Mike Cheyne	Mark Reilly	To bring to the Committee this Years Winter Services Plan	
Maintenance of Cassies	08/11/2017	Mike Cheyne	Mark Reilly	Motion by Cllr Corall at Council 8c	
Bus Gate Review, including Bedford Road Bus Gate	08/11/2017	Ross Stevenson	Mark Reilly	Motions List 26.08.16 A report detailing the options available for allowing taxis to have access to the bus gate on Bedford Road including a review of potential alternatives to the bus gate.	
Various Small Scale Traffic Management & Development Associated Proposals (Stage 3 - Public Advert)	08/11/2017		Mark Reilly	Following completion of the statutory consultation process, this report considers objections that have been lodged with respect to proposed Traffic Regulation Orders.	
Various Small Scale Traffic Management & Development Associated Proposals (Stage 2 - Initial Statutory)	08/11/2017		Mark Reilly	This report advises the Committee of significant objections received to the initial statutory consultation process undertaken following the report titled "Various small scale traffic management and development associated proposals (New works)" presented to a previous meeting of this Committee.	
Various Small Scale Traffic Management & Development Associated Proposals (Stage 1 - New Works)	08/11/2017		Mark Reilly	This report advises the Committee of the need for various small scale traffic management measures identified as necessary on road safety and/or traffic management grounds, and asks permission to progress the statutory procedure to establish Traffic Regulation Orders to bring these proposals into effect.	
Refuge Crossing at North Deeside Road	08/11/2017		Mark Reilly	CHI Business Statement Updated 30.06.17	
Introducing a 20mph Speed Limit on Lower Gray Street	08/11/2017		Mark Reilly	CHI Business Statement Updated 30.06.17	
Europe Leading Green Energy project (ELBE)	08/11/2017	Matt Lockley	Richard Sweetnam	to advise the committee of the partially EU funded "Europe Leading Blue Energy"(ELBE) project and recommend that AREG/ACC participate. The caveat is that the grant application for this project is pending and if it is not approved the report will not proceed	16/08 Email from M McCorkindale stating that this report does not need to go to committee and remove from tracker as advised by Matt Lockley

HyTrEc2 Political Champion	08/11/2017	Wendy Devall	Richard Sweetnam	Aberdeen City Council is lead partner of the EU Interreg North Sea Region funded project HyTrEc 2 (Hydrogen Transport Economy). Each project partner is required to seek a political champion for the project.	
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CYCLE 5 - COMMITTEE STATISTICS

The Tracker Shows the Reports Which are Expected to be Submitted to Future Committee Meetings

Report Title	Committee date	Report author	Head of Service	Purpose of Report	Explanation if delayed or withdrawn
CHI Financial Performance	01/01/2018	Helen Sherrit	Bernadette Marjoram	Updated Business Statement	
CHI Performance Report	01/01/2018	Louise Fox	Bernadette Marjoram	To report on key performance measures across CH&I in relation to LOIP and Strategic Business Plan	
Air Quality Action Plan	01/01/2018	Aileen Brodie	Derek McGowan	CHI Business Statement Updated 30.06.17	
Operational and Governanace Arrangements for a Regional collaborative approach to Trading Standards Service	01/01/2018	Graeme Paton	Derek McGowan	Awaiting outcome of the August Committee	
Homeless/Tempoary Accommodation Strategy	01/01/2018		Derek McGowan	CHI Business Statement Updated 30.06.17 Present an options appraisal of existing temporary and supported accommodation Present an action plan to set up a Housing First Service in Aberdeen Report a four year homelessness strategy	
Responsible Dog Ownership	01/01/2018	Marion Elphinstone	Derek McGowan	CHI Business Statement Updated 30.06.17	
Fleet Capital Spend	01/01/2018	Willie Whyte	Mark Reilly	This report provides Members of the committee with	
Environmental Procurement	01/01/2018		Mark Reilly	To seek approval from committee to spend Environmental Services revenue and capital budget for the procurement of goods and services required for work programmes projects and operations	
Roads performance Reports/Potholes	01/01/2018		Mark Reilly	Service Update	
Roads Asset Management Plan	01/01/2018		Mark Reilly	Approval of proposed Asset spend patterns	
Roads and Transport Related Capital Budget programme 2015-2016	01/01/2018		Mark Reilly	Approval of Spend Programme and locations	

Play Area Cap and Maintenance Programme	01/01/2018		Mark Reilly	To advise Committee of the progress of the 2017/18 Environmental Services programme of Play Area Refurbishment Works and provide an update on proposed works for 2018/19	
Various Small Scale Traffic Management & Development Associated Proposals (Stage 1 - New Works)	01/01/2018		Mark Reilly	This report advises the Committee of the need for various small scale traffic management measures identified as necessary on road safety and/or traffic management grounds, and asks permission to progress the statutory procedure to establish Traffic Regulation Orders to bring these proposals into effect.	
Various Small Scale Traffic Management & Development Associated Proposals (Stage 2 - Initial Statutory)	01/01/2018		Mark Reilly	This report advises the Committee of significant objections received to the initial statutory consultation process undertaken following the report titled "Various small scale traffic management and development associated proposals (New works)" presented to a previous meeting of this Committee.	
Various Small Scale Traffic Management & Development Associated Proposals (Stage 3 - Public Advert)	01/01/2018		Mark Reilly	Following completion of the statutory consultation process, this report considers objections that have been lodged with respect to proposed Traffic Regulation Orders.	
Centre Masterplan Project EN10, Union Terrace Gardens - Transport Options	29/08/2017	Tara Gavan	Richard Sweetnam	The purpose is to report the preferred option for Union Terrace and associated Traffic Regulation Order recommendations.	